



# YEARLY STATUS REPORT - 2022-2023

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	Indira Gandhi Arts & Commerce College, Kalmeshwar
• Name of the Head of the institution	Dr. Ajay K. Chikate
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9850690704
• Mobile No:	9850690704
• State/UT	Maharashtra
• Pin Code	441501

### 2.Institutional status

• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Rashtrasant Tukdoji Maharaj Nagpur University
• Name of the IQAC Coordinator	Dr. Mis. Manjusha Y. Dhoble
• Phone No.	7387793388
• Alternate phone No.	7387793388
• IQAC e-mail address	manjushadhoble@gmail.com
• Alternate e-mail address	manjushadhoble@gmail.com

3.Website address (Web link of the AQAR (Previous Academic Year) <https://www.igacck.org/Default.aspx>  
([https://www.igacck.org/website\\_files/AQAR\\_2021\\_22.pdf](https://www.igacck.org/website_files/AQAR_2021_22.pdf)).

4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.igacck.org/website_files/Academic_calendar_2023_2024.pdf">https://www.igacck.org/website_files/Academic_calendar_2023_2024.pdf</a>

### 5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	66.20	2005	28/02/2005	28/02/2009

6.Date of Establishment of IQAC 20/06/2011

### 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
State Grant	scholarship	government	2022-2023	633921
State Grant	scholarship	government	2022-2023	633921

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
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• Upload latest notification of formation of IQAC	<a href="#">View File</a>
9.No. of IQAC meetings held during the year	04
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	<a href="#">View File</a>
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
IQAC served in monitoring the academic activities and sports related activities through official meetings and casual interaction. This year the naac process was to be completed and peer team invited. It was decided to work towards increasing the number of Allumini candidates. Also persuade as many parents as possible to attend the Parents - Teachers meet. A new committee Saman Sandhi Kendra was established which informed students about various job opportunities availability. It was decided to celebrate the great leaders birth or death anniversaries . It was decided to fill the vacant places with contributory staff as soon as possible.	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
To educate them regarding the jobs available after graduation and competitive exams	A Saman Sandhi Kendra was established which made students aware about the availability of the various jobs and exams for various jobs. Also guest lecture on competitive exams were arranged for the students.
To take activities so as to develop their responsibility towards our society	Various visits, workshops and activities were taken so as to develop their skills and attitude towards the society.
Empowerment of women was decided to be taken.	Various activities regarding empowerment of women were taken.
Activities to boost girl students health and to spread awareness regarding nutritious diet were decided to be taken	Guest lecture on sickle cell and testing of sickle cell, testing of HIV were done
To develop their skills, value added programmes were taken	Various skill development programmes like envelop making, Marathi bhasha pandharwada, a certificate course on Bhashik Kaushalya Ani Rojgarachya Sandhi... were taken.
To invite NAAC peer team	Accordingly the files were updated and the process was completed
13.Whether the AQAR was placed before statutory body?	Yes
• Name of the statutory body	
Name	Date of meeting(s)
Mahavidyala Vikas Samiti	07/02/2022
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2022	21/12/2022
15.Multidisciplinary / interdisciplinary	
The college has 2 traditional programmes B.A. and B.Com. which are sanctioned by the Rashtrasant Tukdoji Maharaj Nagpur University. Being a permanently affiliated college to Rashtrasant Tukdoji Maharaj Nagpur University , it has to follow the University guidelines in issues like increasing the students intake, introducing new programmes and appointing teachers.	
Subjects that we have in arts faculty are Compulsory English, Marathi, Sociology, Political Science, Marathi Literature, English Literature, Economics, History. Students choose any three apart from compulsory English and Marathi.	
16.Academic bank of credits (ABC):	
We have enrolled our students under ABC. All have downloaded and registered themselves under it. All have accounts of digilocker. students have uploaded their certificates / documents in it.	
17.Skill development:	
Four skill development courses were taken to enhance the skills of our students.	
1. This course was taken by the Marathi Language Department.	
"Bhashik Kaushalya Ani Rojgarachya Sandhi" - A Marathi certificate course was conducted to strengthen the students language flexibility , it's presentation and vocabulary.	
2. A certificate course in spoken English was taken from 03.03.23 to 23.03.23.	
3. DTP Basics of computer typing course was taken .	
4. Yoga fitness training course was taken .	
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	

We took value added programs which focused on improving the Marathi boli bhasha in offline mode.  
 Again "Certificate course in spoken English" was taken in offline mode.  
 The students were provided with other sources as well, which conducted such courses. They were free to attend them.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

PO 1. The B. Com. graduates would be able to acquire basic and fundamental knowledge and skills for doing business and commercial activities of their choice.

PO 2. The program also empowers the graduates to appear for various competitive exams or choose a profession of their choice such as CA, CS, ICWA, MBA, M.Com etc.

PO 3. The program enables the students to acquire the accounting knowledge, management principles, retail trading, banking and insurance transactions, business economics and financial management.

PO 4. The students also acquire knowledge in the field of management accounting, corporate accounting, statistical and mathematical techniques and knowledge relating to corporate law and business laws.

PO 5. The students become capable of doing a business of their choice or choosing a profession or can become employees having basic knowledge and skill required for such activities.

**B.A.Graduates outcome**

PO 1. The students acquire knowledge in the field of social sciences, literature and humanities which make them sensitive and sensible enough.

PO 2. The B.A. graduates will be acquainted with the social, economical, historical, geographical, political, ideological and philosophical tradition and thinking.

PO 3. The program also empowers the graduates to appear for various competitive examinations or choose the post graduate programme of their choice.

PO 4.The B. A. program enables the students to acquire the knowledge with human values framing the base to deal with various problems in life with courage and humanity.

PO 5. The students will be ignited enough to think and act over for the solution of various issues prevailed in the human life to make this world better than ever.

PO 6. Programme provides the base to be the responsible citizen.

Hence we focus on completion of the syllabus and evaluate students on it.

**20.Distance education/online education:**

We have registered about 167 students under "Career Katta" and made available many courses to them under it.

**Extended Profile**

**1.Programme**

1.1 Number of courses offered by the institution across all programs during the year	2
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File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**

2.1 Number of students during the year	579
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File Description	Documents
Data Template	<a href="#">View File</a>

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	50
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File Description	Documents
Data Template	<a href="#">View File</a>

2.3 Number of outgoing/ final year students during the year	65
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File Description	Documents
Data Template	<a href="#">View File</a>

**3.Academic**

3.1	6
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Number of full time teachers during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
3.2		14
Number of Sanctioned posts during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>4. Institution</b>		
4.1		9
Total number of Classrooms and Seminar halls		
4.2		409465
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		16
Total number of computers on campus for academic purposes		

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

##### 1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

University curriculum and University Calenderis strictly followed. Then The Annual College Calendar' is formed and accordingly

various activities are carried out.

The college has only 02 programmes at the UG level. Therefore IQAC monitors teaching process by interacting with faculty members and students. The results are also monitored and meeting are regularly conducted by Head of the Departments.

- Time -tables are made every semester and the classes are taken accordingly. This year classes were taken online due to pa da I situation. All students could not attend it due to lack of sources. But they were contacted during exams. Study material wase provided to all for exam preparation.
- Use of ICT is encouraged , assignments connected with web search are given.
- Regular meetings IQAC and Faculty members are held to discuss teaching and learning .
- The subjectwise university results are submitted to the management, principal and discussed in the LEC meeting.

Methods used for teaching are students centric - Power point presentation, use of ICT (Projector), group discussion, Class Test, Unit Test, Surprise Test, quizzes, drama clips, film clips based on lessons are shown.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

##### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

1.1.2 University Academic Calender for exams, admission and its curriculum is strictly followed. Then The Annual College Calendar' is formed and accordingly various activities are carried out in the college.

Time -tables are made of every semester and the classes and the tests are taken accordingly

Use of ICT is encouraged, assignments connected with web were given. this year the tests were taken online, due to pandemic situation.

- The subjectwise university results are submitted to the management, principal and discussed in the LEC meeting.

Methods used for teaching are students centric - Power point presentation, use of ICT (Projector), group discussion, Class Test, Unit Test, Surprise Test, quizzes, drama clips, film clips based on lessons are shown. the record of these unit test and internal marks is kept.

- Computer and internet access is available to teachers & students, for their advancement of

knowledge. Later the students are asked to prepare projects on subject related topics with the help of web..

- Contributory teachers are appointed for Non-grant section for UG and through them the teaching and internal evaluation is done.
- Meeting with student and staff are arranged, to solve the problems of the students.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

578

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

398

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Students are sensitized and encouraged to work towards gender equity from a cross-cultural perspective. Free counseling services are provided through a Counseling Cell. Gender sensitization Programs are organized that include, women's rights, human rights, child rights, gender justice and gender equality. Also awareness of laws against domestic violence, right to education and cyber crime are taken up. Compulsory core courses along with the wide range of community outreach programmes that include health and hygiene workshops, cleanliness campaign, awareness rallies, tree plantation and village adoption through NSS, enable exposure to real life situations. Annually guest lectures, exhibitions, plays and literary activities are taken that help in gender sensitization.

Sustainability, Human Values and Professional Ethics are also reflected through the Curriculum effectively. These cross-cutting issues relevant to gender, environment and sustainability, develop human values and inspire professional ethics. They lead to a strong value-based holistic development of students. Various activities are organized throughout the year as part of the curriculum that help in this endeavor Human Values and Professional Ethics The curriculum has the following compulsory core courses in all UG programmes specially focused on the development of human values and professional ethics: The language courses teach students about the various ethics, personalities and develop artistic, creative writing and use of vocabulary for better behaviour with humanity. The Institute also has a Model Code of Ethics to curb various malpractices.

File Description	Documents
Any additional information	No File Uploaded

Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>
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### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1	
File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
Mou's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

43	
File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
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File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.igacck.org/dv.html">https://www.igacck.org/dv.html</a> <a href="https://www.igacck.org/website_files/1.4.1.pdf">https://www.igacck.org/website_files/1.4.1.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

720	
File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

469	
File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

#### 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Teaching and Learning- Use of ICT tools is encouraged. All Departments continuously take Remedial classes and extra classes to improve students' performance. Surprise tests, unit tests, annuals are always taken to keep the students active in studies. Quizzes on the spellings of each lesson, Handwriting competitions, films based on the lessons in the syllabus are also shown. The students were distributed with the text material, with question answers, downloaded from the NET. Students were asked to search on NET various other poems by the poet and write them on chart papers. Students also encouraged to search on NET for their solutions. The internal exams record are kept. No grievance have been received this year. Those students who could not attempt the online university exam were re-examined at college level.

special remedial classes are taken for the weak students, slow learners.

File Description	Documents
Link for additional Information	<a href="https://www.igacck.org/website_files/2.2.1.pdf">https://www.igacck.org/website_files/2.2.1.pdf</a>

Upload any additional information	No File Uploaded
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### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
579	08

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Reading activity--To inculcate the habit of reading and enlighten them on the various concepts, ideologies and morals of the society this activity was taken. It familiarized them with the various classics of English Literature , improved their word power, vocabulary and train them to subconsciously absorb information, structure sentences.

For all year round students support activities are organised by the college, written notices are circulated through the classrooms and copies displayed on notice boards.

Meeting of student and staff , NSS, cultural program are held.

Continuous monitoring of students academic performance and attendance done

The college caters a large section of marginalized , rural students. Therefore, the admission process is kept simple .

The institution is committed to give education to needy students from socio-economically weak sections of society.

We admit students of several attempts as well to give them an opportunity to change their life.

The students are guided on the choice of subjects depending on their mark-sheets. Physical efficiency test taken to encourage them on fitness Medical efficiency test is taken , to give them proper medical advice and treatment. A gym , playing equipments, proper ground , parking area and library are some of the facilities given to them

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Students were taught the basics of computer through a seven days program on "Computer typing and DTP Training Program".

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

8	
File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

16	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

0	
File Description	Documents

Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>
<b>2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)</b>	
<b>2.4.3.1 - Total experience of full-time teachers</b>	
177	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>
<b>2.5 - Evaluation Process and Reforms</b>	
<b>2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.</b>	
<p>The internal assessment is done by the respective subject teachers. The students papers are stored for more than six months. Results and question papers are also stored.the question papers were set by the college teachers as per the guide lines of the university for semI, semII and sem III. They were checked and their results were sent to the university.</p> <p>Teaching and Learning evaluation- Use of ICT tools is encouraged. All Departments continuously take Remedial classes and extra classes to improve students' performance. Surprise tests, unit tests, annuals are always taken to keep the students active in studies. Quizzes on the spellings of each lesson, Handwriting competitions. The students were distributed with the text material, with question answers, downloaded from the NET also. The internal exams record are kept. No grievance have been received this year</p>	
File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil
<b>2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient</b>	
<p>Teaching and Learning- Use of ICT tools is encouraged. All Departments continuously take Remedial classes and extra classes to improve students' performance. Surprise tests, unit tests, annuals are always taken to keep the students active in studies. Quizzes on the spellings of each lesson, Handwriting competitions, films based on the lessons in the syllabus are also shown. The students were distributed with the text material, with question answers, downloaded from the NET. Students were asked to search on NET various other explanation of lessons mcqs and write them in their note book. Students were also encouraged to search on NET for their lessons questions, grammar exercises, current news about the topic and arrive at a solution. The internal exams record are kept. Small grievances were received this year.</p> <p>A student forgot to fill up the exam form - her case was brought to the notice of the Principal, who contacted the concerned clerk. The clerk communicated with the university, filled the fine amount and brought an hall ticket for the student.</p> <p>On a students mark sheet the subjects names were changed, a students mark sheet was in withheld, all these Grievances were handled.</p>	
File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil
<b>2.6 - Student Performance and Learning Outcomes</b>	
<b>2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.</b>	
<p>Bachelor of Arts (B.A.) Program outcomes: It has a strong curriculum that is revised and updated on a regular basis BY knowledgeable and dedicated professors, and bright, motivated peers of university. Objective 1: Students will develop a comprehensive understanding of the theories and practice of language use.</p> <p>2: Students will demonstrate advanced critical thinking skills, inclusive of information literacy. Objective</p> <p>3: Students will be able to communicate to diverse audiences in a variety of contexts and genres.</p> <p>4: Students will be prepared for a wide range of writing-related careers or graduate</p> <p>5: Students will have the ability to use, analyze, and learn communication technologies.</p> <p>6: Students will develop exceptional textual, visual, and verbal communication abilities.</p> <p>B) Bachelor of Commerce Program outcomes: 1. Students shall gain thorough systematic and subject skills within various disciplines of commerce, business, accounting, economics, finance, auditing and marketing.</p> <p>2. Students shall be able to recognise features and roles of businessmen, entrepreneur, managers, consultant,</p> <p>3. Students shall be able to prove proficiency with the ability to engage in competitive exams like CA, CS, ICWA and other courses. 4. Students shall acquire skills like effective communication, proper decision making, problem solving in day to day business activities</p>	
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>
<b>2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.</b>	



Subsequently, the College took care of the attainment to measure the POs and COs

and implemented the mechanism as follows:-

- The institute followed the Academic Calendar of our affiliated university.
- All the subject teachers maintained Academic Diary in every academic year.
- All the subject teachers prepared Semester-Wise evaluation Reports.
- Internal examination committee analyzed evaluation reports of results.
- Institute considered Feedback from the Stakeholders for the attainment of PO, PSO and CO.
- Placement committee took the review of the Students' Progression to Higher Studies and their Placement.

Attainments of CO's are calculated by using university examination results. Attainment levels are finalized at college level and conveyed to IQAC through Internal Examination Committee. The attainment level of each CO is computed by setting weights as follows:

Weight Benchmark

- 1 Number of students securing below 35%
- 2 Number of students securing above 36 to 45 %
- 3 Number of students securing above 46 to 60 %
- 4 Number of students securing 61% and above %

The averages attainment of COs of each course is mapped.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

65

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[Nil](#)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

6

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards**

**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**

**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

7

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

2

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

**3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year**

Various activities were taken--

Department of Political Science students gave a visit to Rajya Vidhan Bhavan to watch the proceedings of Maharashtra Assembly Winter Session 2023.

on 25.01.23 Matdan Din Rally was taken out

on 26.11.23 Sanvidhan Diwas was celebrated.

on 02.10.22 Gandhi Jayanti was celebrated

08.10.22 a cyber crime security workshop was taken by the Commerce Department

on 14.11.22 English Department took an envelop making and newspaper bag making workshop

on 23.03.23 Martyrs Day was celebrated

on 03.03.23 International Women's Day was Celebrated

on 28.02.23 Commerce Department took a guest Lecture on Importance of competitive exams

on 27.02.23 the Commerce Department gave a visit to the Buldana Urban Bank, Kalmeshwar

23.02.23 Sant Gadge Maharaj Jayanti was celebrated.

07.02.23 Ramabai Jayanti was celebrated

02.02.23 Mahatma Gandhi Punyatithi was celebrated

23.01.23 A Blood Donation Camp was organised

07.01.23 students of Political Science gave a visit to the science fair at Kalmeshwar - "Science Congress"

03.01.23 Savitribai Punyatithi was celebrated

13.11.22 a rally from Taluka Court, Kalmeshwar to Nagar Parishad, Kalmeshwar

01.06.23 students visited the Defence Research & Development Organisation, Nagpur

20.12.22 Dr. Babasaheb Jayanti and Sant Gadge Maharaj Jayanti was celebrated

21.11.22 A electric series making workshop was taken

19.11.22 Indira Gandhi Jayanti was celebrated

31.10.22 NSS celebrated rashtriyakta Diwas

19.11.22 sociology students gave a visit to Common Nagrik Shochalayato advocate about cleanliness.

03.10.22 visit to water reservoir was given

15.10.22 vachan Prerna Diwas was celebrated.

06.10.22 garbha kultural Program was celebrated

Each one teach one campaign was taken by English department . . . . .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded
<b>3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year</b>	
<b>3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year</b>	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>
<b>3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year</b>	
<b>3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year</b>	
15	
File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>
<b>3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year</b>	
<b>3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non-Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year</b>	
1000	
File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>
<b>3.4 - Collaboration</b>	
<b>3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year</b>	
15	
File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
<b>3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year</b>	
<b>3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year</b>	
15	
File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>
<b>INFRASTRUCTURE AND LEARNING RESOURCES</b>	
<b>4.1 - Physical Facilities</b>	
<b>4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.</b>	
<p>All students can get access to the college gym where they can develop their health free of cost.</p> <p>The students can study in the library from morning to evening.</p> <p>The students are encouraged to use computers. NET facility is avail to them.</p> <p>Sports department provides the students with the necessary equipments, training to the students.</p> <p>Students play with balls and equipments during the break, free period and after college hours. They are given a huge volleyball ground, kabaddi ground and a large parking space. They are provided with water cooler purified water. The auditorium provides them stage to celebrate various programmes like</p>	

farewells and guest lectures.

An open stage is provided to them to present their artistic qualities. The college is also a centre for university exam hence the students do not have to travel all the way to near by city.

they have ample parking space. girls common room has vending machine, pad disposal machine, boys toilet is attached with a boys common room, dustbins are provided all over the premises. the library has over 6700 books. has competitive exam books of UPSC, MPSC and so on. complaint boxes are also available.

we have 2 projectors to teach through.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="file:///F:/NAAC/7.1.2.pdf">file:///F:/NAAC/7.1.2.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

All students can get access to the college gym where they can develop their health free of cost.

The students can study in the library from morning to evening.

The students are encouraged to use computers. NET facility is avail to them.

Sports department provides the students with the necessary equipments, training to the students.

Students play with balls and equipments during the break, free period and after college hours. They are given a huge volleyball ground, kabaddi ground and a large parking space. They are provided with water cooler purified water. The auditorium provides them stage to celebrate various programmes like farewells and guest lectures.

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File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

2

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

25061715

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library is partially automated. We have appointed two well qualified temporary library attendants to look after the library. The university has not yet given permission to fill the vacant post.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

<b>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)</b>	
<b>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)</b>	
24952	
File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>
<b>4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b>	
<b>4.2.4.1 - Number of teachers and students using library per day over last one year</b>	
24	
File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded
<b>4.3 - IT Infrastructure</b>	
<b>4.3.1 - Institution frequently updates its IT facilities including Wi-Fi</b>	
Yes we have 100 Mbps wi-fi facility available on campus for all students and teachers.	
The net cable man does all the maintenance of the computers. He can be called upon whenever emergency arises.	
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
<b>4.3.2 - Number of Computers</b>	
16	
File Description	Documents
Upload any additional information	No File Uploaded
Student - computer ratio	<a href="#">View File</a>
<b>4.3.3 - Bandwidth of internet connection in the Institution</b>	<b>A. <math>\geq</math> 50MBPS</b>
File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>
<b>4.4 - Maintenance of Campus Infrastructure</b>	
<b>4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)</b>	
<b>4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)</b>	
409465	
File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>
<b>4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.</b>	
All students can get access to the college gym where they can develop their health free of cost.	
The students can study in the library from morning to evening.	
The students are encouraged to use computers. NET facility is avail to them.	
Sports department provides the students with the necessary equipments, training to the students.	
Students play with balls and equipments during the break, free period and after college hours. They are given a huge volleyball ground, kabaddi ground and a large parking space. They are provided with water cooler purified water. The auditorium provides them stage to celebrate various programmes like farewells and guest lectures.	
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we have 2 projectors to teach through.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

350

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

350

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	<a href="file:///F:/NAAC/5.1.3.pdf">file:///F:/NAAC/5.1.3.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

539

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

539

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

### 5.2 - Student Progression

#### 5.2.1 - Number of placement of outgoing students during the year

##### 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

#### 5.2.2 - Number of students progressing to higher education during the year

##### 5.2.2.1 - Number of outgoing student progression to higher education

150

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

1

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

NSS camp activities are conducted by the students. The students are active members of it. Cultural activities- Cultural Committee is one of the major committees of the College. It organizes college level competitions . The students are active members of it. Students are members of COLLEGE DEVELOPMENT COMMITTEE Students conduct various programmes through study circles. The students are active members of it. They are also the members of grievance committee. Few students are on Editorial board of college Magazine which is published annually every year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

11

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

**5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

no , we do not have a registered allumini. But the allumini collects money and presents college with various things like - projector, 12 flower pots, a board, 2 fans, large photo frames... and so on.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

**6.1 - Institutional Vision and Leadership**

**6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution**

Administration The Principal and the Vice Principal are at the helm of affairs. They form a link between the Staff members and the Management. The academic work was monitored by Head of Departments. Committees and Cells monitored specialized work like Examination, Admissions, Cleanliness, and Placement etc. Womens' Grievances checked if any complaints were received in box . the students were asked to submit their grievances through the Grievance Cell. LEC meeting took up Staff members grievances. in Parent teacher meetings the grievances and complaints of the parents are looked into. In the Alumni association meeting the suggestions given by the Alumni are taken up and complied. The Head of Departments are authorized to make and execute plans for the Department. The LMC meetings are regularly held and records maintained. The promotional policies of teachers need to be passed through the LMC meetings. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements Closed tender system is adopted for major purchases Admission process is planned Have a vikas samiti for college development and a women's cell for women's counselling and development of students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- The proposed budget is prepared by the finance Committee of the College of which the Principal is the Convener.
- Closed tender system is adopted for major purchases • University Exam audit is verified by the university accounts section Admission of Students -• The college caters to a large section of marginalized and rural students. Therefore, the admission process is kept simple and accessible. • The institution is committed to give education to needy students from socio-economically weak sections of society.The College promotes participative management. Ideas pertaining to academic goals, organizational progression and better campus life are collected from all stakeholders to promote efficient functioning of the College. The staff and other stakeholders help in infusing a positive attitude that leads to increased efficiency, improved communication, heightened morale, motivation and job satisfaction. Believing in decentralization, the Management takes policy decisions, finance, infrastructure etc. with the help of members of the College Development Committee. CDC discusses matters related to teaching and administrative staff and decisions are taken at these levels are implemented e.g. the planning of Multidisciplinary International Conference and its implementation. Believing in democratic values, the institution has decentralized and participative management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

University approved curriculum is strictly adhered to and faculty members and students are encouraged to take up online short term courses to enhance skills and technical abilities. Encouraging high quality research, Alumni engagement and Social outreach that are targeted at helping people of the region. The activities are planned in the beginning of every academic year through the Academic Calendar and suggestions are sought from faculty members. Development Plan is a quality initiative which concentrates on the development of the departments in terms of infrastructure, faculty strength, faculty achievement, students' development and student achievement. The plan is finalized by the HODs of all departments in consultation with their faculty members. It is then discussed with the Principal, followed by approval from the management. The salient features of the strategic plan are: Developing project based learning for students. Publishing paper in reputed journals by faculty members Participation in Conferences • Sign MoU with ngo's, inviting experts for interactive sessions. • Organize Workshops/Training for Faculty/ Organizing Conferences • Introduce Certificate/Value Added Courses • Guest Lecture, Association Activities of respective departments • Industrial and Field Visits, Alumni interaction • Training of Non-teaching staff of the College of which the Principal is the Convener.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal and the Vice Principal are at the helm of affairs. They form a link between the Staff members and the Management. The academic work was monitored and initiated by Head of Departments. Committees and Cells monitored specialized work like Examination, Admissions, Cleanliness, and Placement etc. The non-teaching staff's monitored by the Principal and the Vice Principal. Major decisions were taken in Staff Council meetings, LMC, meetings with Non-teaching staff in a democratic manner. Womens' Grievances checked if any complaints were received in box . Teaching staff and non-teaching staff communicated its grievances in the Staff Council meetings of which the Principal was the Chairperson. LEC meeting took up Staff members grievances. In Parent teacher meetings the grievances and complaints of the parents are looked into. In the Alumni association meeting the suggestions given by the Alumni are taken up and complied. The Head of Departments are authorized to make and execute plans for the Department. The LMC meetings are regularly held and records maintained. The promotional policies of teachers need to be passed through the LMC meetings. Closed tender system is adopted for major purchases . University Exam audit is verified by the university accounts section.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation  
Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded



Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching Medical reimbursement Encashment of earned leave on retirement

- Partial/ total withdrawal from GPF
- Maternity Leave/Educational leave
- Leave facilities of different kinds
- Facility of PPF,
- GPF slips provided
- Salary statements given Non teaching They are allotted exam

duties Medical reimbursement Encashment of earned leave on retirement

- Partial/ total withdrawal from GPF
- Maternity Leave/Educational leave
- Leave facilities of different kinds
- Students Scholarship- GOI, Bus Passes, send for participating in competitions held in various colleges, deserving economical backward students given uniforms, encourage progress positive attitude towards studies best students honoured.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

##### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

#### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

##### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

#### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

##### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

1

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>

Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>
6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff	
6.3.5-Institutions Performance Appraisal System for teaching and non-teaching staff	
<p>There are two types of Performance based evaluation. The first is called "PBAS -performance based appraisal system]" and the second is called "annual secret-report".</p> <p>The PBAS provides a feedback of the faculty member.</p> <p>All teaching faculty member fill the prescribed format of PBAS for self-appraisal.It is based on the annual performance of the employee on the following basis .</p> <p>The format contains 4 main parts. Part-A: general instruction, Part-B: Academic performance, Part-C: other related informationsigned by the Principal, and Part-D: Comment on the self-assessment by the Higher-Education Department .</p> <p>Part-B consists of 4 categories.</p> <p>Category-I "Teaching-learning and evaluation related activities of total 125 marks.</p> <p>Category-II "Co-curricular, extracurricular and professional development related activities of total 50 marks. Category-III "Research and academic contribution" .</p> <p>Category-IV "Summary of the API" to be filled by the teaching faculty.</p>	

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each) The college has proper financial management, which ensures the use of available funds effectively and efficiently. Being an affiliated college, the Joint Director directly monitors the release of funds. The proposed budget is prepared by the finance Committee of the College of which the Principal is the Convener. Closed tender system is adopted for major purchases They are properly verified and cheque payments are done University Exam audit is verified by the university accounts section Institution conducts internal and external financial audits regularly Response: Our Institution has an effective mechanism for auditing the accounts. The accounts of the college are audited by chartered accountant regularly as per the Government rules. Whenever there are additional expenses over and above the budget proposals, special sanction is to be taken from the Governing

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Not received any funds from non government bodies. The college is registered under the 2 (f) and 12(B) sections of the UGC ACT 1956. Consequently we receive regular grants from the UGC under various heads. Institutional strategies for mobilization of funds and the optimal utilization of resources RESPONSE: The College is affiliated to R.T.M.N.U. University, Nagpur and follows the rules and regulations laid down by the UGC, University, and Govt. of Maharashtra. The College receives the funds from various funding agencies for academic and infrastructural growth. The College mobilizes funds through

Requirement from IQAC and all Departments • Proposal of Budget •

## Resolution of the Budget in the CDC

The financial sources of the College are: ? Grants received from UGC.

1. Salary grant is received from Govt of Maharashtra.
2. Examination grant is received from University
3. EBC scholarship grants are received from Government of Maharashtra.
4. Admission, tuition and other fees are collected by the College from students and other grants (Bank Interest, Fines, Breakages, Common dues, a fee charged for issue of certificates)
5. Alumni makes Contribution for the College development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC of the institute persistently strives to improve the teaching-learning process through increased use of ICT, expanding the scope of the library, providing information on latest happenings by organizing seminars, conferences, workshops, guest lectures in the institution, training program, career consultations. IQAC encourages various committees/cells like NSS, to organize awareness camps, extension and service oriented activities. IQAC prepares and submits Annual Quality Assurance Report as per the parameters of NAAC. Two practices institutionalized as a result of IQAC initiatives are: Use of ICT in teaching learning Process: IQAC of the institute has been instrumental in implementing many innovative teaching learning methods in the form of orientation programmes, video lectures, quality enhancement of teaching through inter disciplinary lectures, skill oriented programmes, problem based learning, creative thinking, collaborative learning, students seminars, and utilization of powerpoint presentations. At regular intervals IQAC conducts meetings with head of the departments to keep a check on all curricular, co-curricular and extracurricular activities. Feedback system: Feedback is collected from students. The feedback received is scrutinized, data analyzed and utilized for quality enhancement and improvement in various aspects.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Teaching and Learning- Use of ICT tools is encouraged. All Departments continuously take Remedial classes and extra classes to improve students' performance. Surprise tests, unit tests, annuals are always taken to keep the students active in studies. Quizzes on the spellings of each lesson, Handwriting competitions, films based on the lessons in the syllabus are also shown. The students were distributed with the text material, with question answers, downloaded from the NET. Students were encouraged to search on NET for their solutions. Examination Examination held as per university norms. Institute is centre for university examination in October and March. • Teachers play an important role in university exam as per paper setter, evaluators, invigilators and co-officers for other centres. • Incentive/ internal marks are sent to the university in total confidence as per given schedule. • Teachers work as paper setters, evaluators, invigilators for college internal exams. • Internal exams are conducted to give students practice and prepare them beforehand for the finals. • Classroom evaluation is done as per Unit Tests.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Yearly Plan of Women's Cell

Women's Cell planned to do take the following programs during the session 2021-2022.

1. To make the students aware about the law of 2006 of women's protection against domestic violence.
2. To take programs to empower women.
3. To take programs on nutritious meal for healthy life.
4. To make the students aware of sickle cell and get the students checked for sickle cell.

Women's Cell Incharge,

Dr. Nisha Kalambe

All students are treated equally. They have been prescribed same uniform.

The girls students have been provided with spacious Girl's common room, with a vending machine, huge dustbins, wash basin, huge study table and toilets. The students are counselled through out the year. They are guided on various topics like the laws against domestic violence and more. We have provided them with complaint boxes if they wish to solve their problems by keeping their name unknown.

File Description	Documents
Annual gender sensitization action plan	<a href="https://www.igacck.org/dyv.html">https://www.igacck.org/dyv.html</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above
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File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Water conservation is done through water harvesting. The rain water from the terrace is collected and run down into the ground and well.

Their is a big pit created behind the college where the dry waste is buried. The liquid wastes are thrown into the canal behind the college premises.

- Trees are maintained in campus area.
- Trees are planted regularly
- Use of cycles is encouraged.
- the grounds are cleaned of large stones and weeds
- Campus area is kept clean.
- students and staff are encouraged to develop eco-friendly habits.
- A garbage pit has been formed in which all the waste is dumped to prepare manure.
- Water harvesting in two places was done to keep up the water level.
- For the preparation of Compost manure in the manure pit can be used later.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	Nil
Any other relevant information	<a href="#">View File</a>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows:  1. Restricted entry of automobiles	A. Any 4 or All of the above

2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	
File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above
File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded
<b>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).</b>	
<p>1. Various days are celebrated to- instill patriotic emotions, to instill the great qualities of the great leaders ,to remind the students about the sacrifices these great leaders have made for our society, nation and people.</p> <p>2. SavidhanDiwasby NSS - 26 Nov2021( prajasattak din)</p> <p>2. Independence Day -15 August 2021</p> <p>3. 15 Oct 21 Mahaparinirvan din.</p> <p>4. 6.12.21 was celebrated as Dr. BabasahebAmbedkarJayanti.</p> <p>5. Savitribai Fhule Jayanti was celebrated on 03 Jan 2022.</p> <p>6. Republic Day- 26 th Jan2022</p> <p>7. Tree plantation -02/08/21 NSS</p> <p>8. Teacher's Day - 05-09-21 NSS</p> <p>9. NSS foundation day - 24.9.21</p> <p>10. NSS Webinar - 26.10.21(71 students)</p> <p>11. National Polling Day 25.01.22 (guest Dr. Mangesh Acharya)</p> <p>12. "International Women's Day" on 8 March 22 was celebrated.</p> <p>Various such activities provide for an inclusive environment by bringing students and teachers with diverse background on single platform for creating inclusive environment .</p> <p>These functions help in developing tolerance harmony towards culture, region and linguistics and also communal social economics and other diversities.</p>	
File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded
<b>7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens</b>	
Various activities were taken--	

Department of Political Science students gave a visit to Rajya Vidhan Bhavan to watch the proceedings of Maharashtra Assembly Winter Session 2023.

on 25.01.23 Matdan Din Rally was taken out

on 26.11.23 Sanvidhan Diwas was celebrated.

on 02.10.22 Gandhi Jayanti was celebrated

08.10.22 a cyber crime security workshop was taken by the Commerce Department

on 14.11.22 English Department took an envelop making and newspaper bag making workshop

on 23.03.23 Martyrs Day was celebrated

on 03.03.23 International Women's Day was Celebrated

on 28.02.23 Commerce Department took a guest Lecture on Importance of competitive exams

on 27.02.23 the Commerce Department gave a visit to the Buldana Urban Bank, Kalmeshwar

23.02.23 Sant Gadge Maharaj Jayanti was celebrated.

07.02.23 Ramabai Jayanti was celebrated

02.02.23 Mahatma Gandhi Punyatithi was celebrated

23.01.23 A Blood Donation Camp was organised

07.01.23 students of Political Science gave a visit to the science fair at Kalmeshwar - "Science Congress"

03.01.23 Savitribai Punyatithi was celebrated

13.11.22 a rally from Taluka Court, Kalmeshwar to Nagar Parishad, Kalmeshwar

01.06.23 students visited the Defence Research & Development Organisation, Nagpur

20.12.22 Dr. Babasaheb Jayanti and Sant Gadge Maharaj Jayanti was celebrated

21.11.22 A electric series making workshop was taken

19.11.22 Indira Gandhi Jayanti was celebrated

31.10.22 NSS celebrated rashtriyakta Diwas

19.11.22 sociology students gave a visit to Common Nagrik Shochalayato advocate about cleanliness.

03.10.22 visit to water reservoir was given

15.10.22 vachan Prerna Diwas was celebrated.

06.10.22 garbha kultural Program was celebrated

Each one teach one campaign was taken by English department

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Various days are celebrated to- instill patriotic emotions, to instill the great qualities of the great leaders ,to remind the students about the sacrifices these great leaders have made for our society, nation and people.

1. Savidhan Diwas

2. Independence Day

3. Mahaparinirvan Din.

4. Dr. Babasaheb Ambedkar Jayanti.

5. Savitribai Fhule Jayanti

6. Republic Day

7. National Education Day

- 8. Teacher's Day
- 9. NSS foundation day
- 10. National Unity Day
- 11. National Voters Day
- 12. "International Women's Day"
- 13. Bhagwan Birsa Munda Jayanti
- 14. Childrens Day
- 15. Minority Rights Day
- 16. World Cleanliness Day
- 17. International Women's Day
- 18. Sant Gadge Maharaj Punyatithi
- 17.

Various such activities provide for an inclusive environment by bringing students and teachers with diverse background on single platform for creating inclusive environment .

These functions help in developing tolerance, harmony towards culture, region and linguistics , builds cooperation and sharing at all levels .

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. National Service Schemes (NSS) : Student contribution to nation building
2. We care for our student's health and every year arrange for their sickle cell checkup and HIV checkups. They are also made aware of how these diseases come about and how they can be prevented.  
  
The students are made aware of sickle cell and HIV diseases and checked accordingly. Such workshops are taken every year.
3. Blood Donation Camp- are taken to motivate people to donate blood for social cause.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

National Service Scheme (NSS) : Students contribution to Nation Building.

Goal:

- Developing student's personality through community services.
- To inculcate the bond of patriotism, national integration, brotherhood, communal harmony among students.

The Context:

The platform of NSS helps in instilling and nurturing

among students the spirit of selfless service to society and sense of responsibility and involvement to the task of Nation's development.

The Practice:

The NSS volunteers conducted various tasks.

Blood Donation Camp was organized on 12.12.22. About 25 students donated their blood.

Various days were observed--

Constitution Day, "Weaker's Section Day", NSS foundation day, Sant Gadge Maharaj Punyatithi, Bhagwan Birasa Munda Jayanti, Minority Rights Day, World Cleanliness Day, National Education Day, National Voters Day and so on.

On 01.11.22 the NSS students were taken to "The Prime Minister Skill Development Scheme Fare". it was organized by the Government Industrial Training Institute, Kalmeshwar.

Camp to Lonara-- a special labour camp was organized at Lonara Village. the cadets cleaned the village, various intellectual lectures were arranged for the cadets . the cadets also presented various cultural programmes.

Through such programmes, the students are physically and mentally prepared to face the challenges of life in the real world, leading to their holistic development.

File Description	Documents
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Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

#### FUTURE PLANS

To create an enabling environment for holistic development of Students, Faculty and Support Staff.

To create Additional Lecture Rooms by optimally utilizing the available space.

To automate various Office Administration Processes;

To upgrade Library Resources to include digital content, which can be accessed by Students and Faculty online;

To enter into MOU's with Corporates

and Industry Associations to promote Academia - Industry Linkages, to enable placements, internship, training, etc. for the students;

To foster and strengthen relationship of Alumni with the Institution.

In short -

- To built extra classrooms.
- To build ICT classroom
- To built Language Lab
- Introduce new soft skill courses
- To continue with preparations for NAAC peer team visit
- To continue with Students centered activities.